

## **How to apply**

Chiltern Way Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo an enhanced DBS check.

Applicants must supply a full employment history. Any previous employer may be approached by the school.

Applicants should return their application forms to the HR Officer either by email  
[applications@chilternway.org](mailto:applications@chilternway.org)

or post to:

*HR Officer  
Chiltern Way Academy  
Wendover Campus  
Church Lane  
Wendover  
HP22 6NL*

## **Interviews**

This will be a two stage process:

### **Stage 1**

- a skills assessment
- a skill based interview

A further shortlisting process will take place before moving to Stage 2.

### **Stage 2**

- a values and beliefs interview to discuss your motives for working alongside young people and your attitude towards them.

It would be helpful if candidates could bring pertinent qualification certificates and ID documentation to the interview (documentary evidence table will accompany the invitation to interview letter).

Successful candidates will be required to complete an online DBS form and health questionnaire.